

LETTER OF UNDERSTANDING

Middle School Music Scheduling

6.4.2 of the Negotiated Agreement between the Board of Education (the "Board") of Community Unit School District No. 5, McLean and Woodford Counties, Illinois (the "District") and the Unit Five Education Association (the "Association") addresses Preparation Time for Middle School bargaining unit members, including defining their responsibilities as consisting of "five (5) graded class assignments and one non-graded tutorial/supervisory duty, or six (6) graded class assignments."

Some middle school music educators have agreed to supervise students during a portion of their preparation time, in addition to their graded class assignments and tutorial/supervisory duty.

The Parties agree to the following regarding middle school music bargaining unit members:

1. Any schedule which includes student supervision during the bargaining unit member's preparation time within the student attendance day must be agreed to by the impacted bargaining unit member and the Association.
2. Any bargaining unit member accepting a schedule which includes student supervision during their preparation time will not be assigned a duty before or after the student attendance day.

This Letter of Understanding will be considered a pilot program during the 2026-27 school year. The Parties agree to collect feedback and revisit this Agreement during negotiations of a successor Agreement prior to the 2027-28 school year.

**BOARD OF EDUCATION OF COMMUNITY
UNIT SCHOOL DISTRICT NO. 5, MCLEAN
AND WOODFORD COUNTIES, ILLINOIS**

By: _____

James E. [Signature]
President

Date: 9/30/2026

**UNIT FIVE EDUCATION ASSOCIATION,
IEA/NEA**

By: _____

Dana [Signature]
President

Date: 9/23/26